

PLEASE BE ADVISED

Consistent healthcare is very important. If you are going to be unable to keep a scheduled appointment you need to notify the office within 48 to 24 hours in advance so that the appointment time can be given to a patient who needs to be seen urgently. As a courtesy to our patients we call to remind you of your appointment the day before each appointment. If the phone numbers we have been given are either disconnected or incorrect, we will cancel the appointment for the following day in order to allow other patients to be seen in a timely manner.

If you call and cancel the appointment 24 hours or less the appointment will be considered a no show. Two or more missed/no show appointments will result in dismissal from the practice.

By signing, I understand the above policy.

Signature

Date

PATIENT RESPONSIBILITY

I am aware that my Primary Care Physician is Healthstar Comprehensive Care and Wellness. In order for my primary care physician to provide excellent healthcare it is my responsibility to inform Healthstar Comprehensive Care and Wellness immediately if I have received prescription medications from any other provider(s) and/or facilities including Urgent Care Clinics, Hospitals, Emergency Rooms, etc. It is also my responsibility to provide copies and/or inform Healthstar Comprehensive Care and Wellness office, sign a records release and provide the information necessary to obtain any medical records pertaining to my visit to another provider/facility. These records include progress notes, labs, x-rays, etc.

I understand that my compliance with the above will provide up-to-date, vital information to my primary care physician.

Patient/Guardian Signature

Date